



# ***Up Holland Parish Council***

**Clerk: Mrs Elizabeth-Anne Broad JP, LLB(Hons), MA, CiLCA**  
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Minutes of the meeting of Up Holland Parish Council held on **Tuesday 10th December 2024 at 7.30pm** in the Up Holland Methodist Church, Alma Hill, WN8 ONR.

Present: Cllr Jenny Whiting (Chairman), Cllr Christopher Mackrell (Vice-Chairman), Cllr John Gardner, Cllr Gill Sinnott, Cllr Neil Smith, Cllr Nigel Swales, Cllr Richard Taylor.

Public participation: No items raised.

## **MINUTES**

### **1. To record apologies for absence**

Apologies were accepted from Cllr Grant, Cllr Jones, Cllr Owen and Cllr Stoddart.

### **2. To receive declarations of interest**

None declared.

### **3. To ratify as a correct record the Minutes of the meeting held 12<sup>th</sup> November 2024**

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

### **4. To record any police issues**

No police update available, though PCSO Neil Smith is regularly visiting the Community Hub and responsive to residents' concerns.

### **5. Ward Reports:**

Storm Darragh toppled three of the four decorative Christmas trees but P & R Electricals responded promptly and they are now back up. Village & Hall Green Ward Councillors are working with the Church to create a level, secure base, near the new carpark.

There continues to be a problem of road flooding, particularly at the bottom of Alma Hill flooding. United Utilities responded some time ago that work would be done to reduce the risk, but the problem persists.

The Clerk was instructed to contact LCC Highways again, pointing out that many roads are still subject to surface water flooding. Some are due to silt coming off neighbouring fields, but many more are due to drains being blocked when loose matter from road repairs is washed out. The areas of particular concern include Parliament Street, School Lane (leading to Abbey Lakes) and Alma Hill.

**6. Financial Matters:**

- **Accounts for ratification and payment**

Lewis Small	201124	Tree work at allotments	1041	£180.00
Gyles Charnock	291124	Book exchange – balance	1042	£1,752.00*
P&R Electricals	291124	Christmas lights – deposit	1043	£3,375.00*
Unity Trust	301124	Bank charges – monthly	d.d.	£6.90
Handelsbanken	121224	Bank charges - monthly	d.d.	£30.00
Methodist Church	101224	Room hire 10 <sup>th</sup> December	1044	£16.00
E A Broad	101224	Salary and expenses	1045	£1,518.62
HMRC	101224	Tax & NI for 3 months	1046	£1,046.31
P&R Electricals	101224	Repairs to lights	1047	£900.00*
NEST	201224	Pension payment Nov	d.d.	£225.42

\*VAT included

The accounts were ratified and authorised for payment.

- **Proposal of precept for 2025**

The tax base from previous year was used as WLBC had not yet confirmed this year's rate. It was agreed to request £68,000 in precept unless the tax base differs greatly or the grants WLBC provides (Concurrent funding and Council Tax Support Grant) are withdrawn. The matter will be finalised in the New Year.

- **Notification of Finance Committee Meeting 21<sup>st</sup> January 2025**

The Finance Committee Meeting will be held on Tuesday 21<sup>st</sup> January 2024 at 7pm.

- **Completion of any Capital Grant application**

WLBC has not yet invited bids for this funding, but should they do so, it was agreed to apply for funding to create Welcome to Crawford signs. To be installed at either end of the village to encourage drivers to slow down when driving through.

**7. Update from LALC (Lancashire Association of Local Councils)**

No update available.

**8. Update from Borough or County Councillors**

No update available.

**9. To consider any planning issues or applications**

Reference Number: 2024/0996/FUL

Proposal: Change of Use to enclose the rear land and incorporate it into residents garden curtilage

Location: 6 Manor House Drive Crawford Village Lancashire WN8 9QZ

Parish Council Response: No objection to this proposal.

Reference Number: 2024/0994/FUL

Proposal: Single storey side extension

Location: 40 Dingle Road Up Holland Lancashire WN8 0EW

Parish Council Response: No comment on this proposal.

Reference Number: 2024/0963/FUL

Proposal: Demolition of existing single storey rear extension with roof terrace and construction of new single storey rear extension and roof terrace.

Location: 4 School Lane Roby Mill Up Holland Lancashire WN8 0QR

Parish Council Response: No objection to this proposal.

**10. Resolution for the Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information.

Resolved.

**11. Provision of Goods and Services & Employment Issues**

- (a) Selection of solicitor to act for Parish Council in matters around easement over Janet Lally field and acquisition of a lease for the walled garden at Hall Green (outside Good Catch Chip Shop)

It was resolved to deal with this matter administratively, with the Clerk and Chairman agreeing reasonable legal costs to undertake this work. The solicitor of choice would be Andrew Stockton, at Dootson's, as he has worked for the parish council before and knows the area.

- (b) Update on replacing climber at Mill Lane Play Area

It was resolved to accept the quotation made by Sovereign Play.

In view of WLBC withdrawal of play inspections service from 31<sup>st</sup> March 2025, quotations will be sought for an alternative contractor. The quotation from Yates Playgrounds was considered as affordable within the budget.

Future projects for play provision might include bike tracks or skate parks. The emailed question from a resident regarding Tower Hill Football Field is to be addressed to WLBC

- (c) Annual Staff Appraisal notification

The staff appraisal process was underway.

There being no further business, the chairman closed the meeting at 9pm.

***Cllr Jenny Whiting***  
***Chairman***

***14<sup>th</sup> January 2025***